

# Ontario Association of Agricultural Societies



Welcome to

# “How to become an OAAS Instructor”

Presented by Colleen Anderson



# From Judge to Instructor

**Who Are We Looking For as  
Apprentice Instructors?**



- ▶ Judges who have the DESIRE, INTEREST, KNOWLEDGE, COMMON SENSE, and the willingness to endorse and follow the OAAS Judging Standard Handbook.
- ▶ Judges who are currently judging in the Province of Ontario and are certified as an OAAS Judge.
- ▶ Judges who are willing to sign and follow the OAAS Code of Conduct and Code of Ethics.
- ▶ Judges who are able to travel comfortably.
- ▶ Judges who are willing to keep up with the latest trends in quilting, crafts, needlework or any other classes you wish to instruct, on your own time and expense through local group lessons, teaching books or by going on line.

In other words, someone who will treat “Instructing“ as a profession.



# REQUIREMENTS FOR INSTRUCTOR APPRENTICESHIP

- ▶ Must have successfully completed the Judge's qualifications which will now change to one (1) Judging School and the three (3) apprenticeships, with three (3) different Judges at three (3) different fairs in the classes you wish to Judge.
- ▶ Must have successfully maintained this certification for at least five (5) years and continue to be certified



After applying for an Instructor Apprenticeship, you must successfully accompany and apprentice with at least two (2) different Instructors and at a minimum of two (2) different Judging Schools in each category you wish to become an Instructor.

While apprenticing you must:

- ▶ Have a positive evaluation by the Instructors you apprenticed with.
- ▶ Be willing to communicate with the OAAS Office Manager whenever required.
- ▶ Must be able to travel.
- ▶ You may apprentice in any one of the fifteen OAAS Districts in Ontario including your own.



- ▶ Apprentice Instructors should endeavour to complete the apprenticeship in each specific Category within three (3) years of applying to be an Apprentice Instructor.
- ▶ The OAAS reserves the right to accept or refuse any applications based on the Apprentice's instructing and judging ability and knowledge of the Categories and the OAAS Judging Program.
- ▶ The OAAS reserves the right to ask an Apprentice to do an extra apprenticeship if the Instructors feel it is needed and would help.

But, to make things easier, we have grouped classes to allow you to actually complete two (2) apprenticeships on one (1) day for some topics.



# JUDGING CATEGORIES and LENGTH of SCHOOL

## One (1) Day Schools

- ▶ A. Quilts
- ▶ B. Culinary Arts (Canning, Baking, Other )
- ▶ C. Produce (Roots, Vegetables, Garlic, Fruits, Maple Syrup, Honey, Eggs, Dairy)
- ▶ D. Fields Crops and Grains (Small Grains, Corn, Forage, Sheaves, etc.)
- ▶ E. Needlework /Handcrafts - any Craft that uses a needle, hook, shuttle, loom, etc.
  - Knitting and Crochet
  - Needlecrafts - Needlepoint, weaving, huck /Swedish weaving, tatting, cross stitch, embroidery
  - Sewing and Smocking
- ▶ F. Other Handcrafts such as Scrapbooking, Cards, Paper Tole, Tole Painting, Jewelry, wood crafts/ wood working/ wood carving.



## ONE HALF (1/2) DAY Schools

- ▶ G. Junior Work / School Work
- ▶ H. Art and Photography
- ▶ I. Displays such as local groups - (4-H, Women's Institute, Community, Commercial, Yard /Farm)
- ▶ J. Antiques and Collectibles
- ▶ K. Wine/Beer



# REMOVALS /CHECKS and BALANCES

Like all successful organizations you need rules and regulations, policies and procedures and stopgaps which at present our Judging Program does not have. So, the following rules will be put in place by the OAAS:

- ▶ If an Apprentice Instructor has not maintained their “Certified Judge“ status by attending an OAAS Judging School at least once every three (3) years on a specific Category, their name will be removed from the “Apprentice Instructors” list for that Category.
- ▶ If an Apprentice Instructor has not maintained their “Certified Judge” status by Judging at least once every three (3) years on a specific Category , they will be removed from the Apprentice Instructors’ list for that Category.



# REINSTATEMENT

- ▶ Apprentice Instructors removed from the Apprentice Instructors' list because they have been moved from "Certified" Judge to "Uncertified", will be reinstated to the "Apprentice Instructors' List by successfully recertifying as a Certified Judge.



# CODE OF CONDUCT / ETHICS VIOLATION

- ▶ Please read this document carefully before you sign it.
- ▶ All Certified and Apprentice Judges and Instructors will be required to sign the “OAAS Judges’ and Instructors’ Code of Conduct and Code of Ethics”.
- ▶ Should it be reported that you have, either as a Certified or Apprentice Judge, or Instructor not abided by it, you will be contacted for an explanation, and it could lead to your name being removed from the OAAS records as a Certified or Apprentice Judge, or Instructor.
- ▶ A copy is available on the OAAS website and will be available at the Judging Schools.
- ▶ An appeal process will be in place.



# INSTRUCTOR'S REQUIREMENTS

- ▶ A. Must have successfully completed the Judge's qualifications in each Category you wish to instruct.
- ▶ B. Must have successfully maintained Judge's status for at least five years and must continue to be a Certified Judge in each Category you wish to instruct.
- ▶ C. Must have successfully accompanied and apprenticed with at least two (2) different Instructors at a minimum of two (2) different Judging Schools in each Category you wish to instruct.
- ▶ D. Certified Instructors must endorse, follow and support the OAAS Judging Standard Handbook.
- ▶ E. Sign and abide by the "OAAS Judges' and Instructors' Code of Conduct and Code of Ethics".
- ▶ F. Be fair, flexible and maintain a high standard of workmanship.
- ▶ G. Must know the techniques used to produce the article to be judged.
- ▶ H. Must attend an OAAS Judging School at least once every three (3) years in each Category you are Certified.



- ▶ I. Be prepared to submit to the Office Manager a form listing your Judging Assignments for the year.
- ▶ J. Be prepared to maintain your Instructors qualifications and participate in Instructor activities and training.
- ▶ K. The OAAS reserves the right to accept or deny any applications based on the applicant's Instructing and Judging ability or knowledge of the Categories and the OAAS Judging Program.
- ▶ L. You will NOT teach skills related to creating or making items in any Category i.e. quilting, during Judging Schools. Judges are required to acquire the skills needed to create or make these items prior to attending the Judging School for that topic.
- ▶ M. You will NOT promote or give advice on any products, gadgets or accessories that may be used to assist in creating any item that falls under any Category in which you are instructing, for which you may receive any benefit or profit.



# REMOVAL/REINSTATEMENT

- ▶ If an Instructor has not instructed at an OAAS Judging School on a specific Category at least once every three (3) years, they will be moved from “Certified” to “Uncertified” for that Category.
- ▶ If an Instructor has not maintained their Certified Judge status by attending an OAAS Judging School on a specific Category at least once every three (3) years, they will be moved from “Certified” to “Uncertified” for that Category.
- ▶ If an Instructor has not maintained their Certified Judge status by judging at least once every three (3) years on a specific Category, they will be moved from “Certified” to “Uncertified” for that Category.
- ▶ Instructors moved to “Uncertified” status in any Category may recertify by successfully apprenticing at one (1) OAAS Judging School for that Category if they have instructed at an OAAS Judging School for that Category in the last four (4) years. If it has been over four (4) years, they will be required to repeat the whole process.
- ▶ Instructors moved to “Uncertified” status because they have been moved from Certified Judge to Uncertified Judge, may recertify by successfully recertifying as a Certified Judge.



- ▶ Thank you for attending this seminar
- ▶ Questions, Comments



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