

TRACEABILITY REQUIREMENTS

Guide for Agricultural Societies

Prepared by the Ontario Association of Agricultural Societies
and The Canadian Association of Fairs and Exhibitions

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Table of Contents

QUICK REFERENCE GUIDE	3
WHAT YOUR AGRICULTURAL SOCIETY NEEDS TO DO TO BE COMPLIANT	3
REGISTER FOR A PREMISES IDENTIFICATION NUMBER	4
REGISTER YOUR ORGANIZATION WITH CCIA AND/OR PIGTRACE	4
CATTLE, BISON OR SHEEP	4
PIGS, FARMED WILD BOAR OR POT-BELLIED PIGS	5
PURCHASE TAGS	5
BEEF CATTLE	5
DAIRY CATTLE	6
SHEEP	6
BISON	7
PIGS, FARMED WILD BOAR OR POT-BELLIED PIGS	7
COMPLIANCE DURING EVENTS	8
ASSESSING A FINANCIAL PENALTY TO UNIDENTIFIED ANIMALS	8
ADMITTED ENTRY WITHOUT A TAG	8
LOSES A TAG ON THE GROUNDS	8
RECORD-KEEPING & REPORTING	8
RECORDING REPLACEMENT TAGS – BISON, CATTLE, PIGS, SHEEP	9
REPORTING REPLACEMENT TAGS - PIGS	9
RECORD ANIMAL MOVEMENT – PIGS, SHEEP	10
REPORT ANIMAL MOVEMENT - PIGS	10
.....	11
RECORD ANIMAL DEATH ON GROUNDS – BISON, CATTLE, PIGS, SHEEP	11
REPORT ANIMAL DEATH ON GROUNDS - PIGS	11
ANNEX I: COMMON TERMS	13
ANNEX II: LIST OF PROVINCIAL ASSOCIATIONS	14
ANNEX III: CFIA DECISION TREE	15
ANNEX IV: RESOURCES	17
ANNEX V: SAMPLE TEMPLATES	18

QUICK REFERENCE GUIDE

CFIA Traceability Regulations

1. Health of Animals Act XV indicates that every person who owns or has the possession, care or control of any of the following animals: cattle (dairy or beef), sheep, pigs or bison, are responsible to ensure that the animal is identified by an approved tag or identifier before it is removed from a site.

ASSOCIATION TIP

The National and Provincial Associations of Agricultural Societies recommend Agricultural Societies implement a policy that an animal **is not permitted** to enter their premises/fairgrounds unless the animal has an intact CFIA or PigTRACE approved RFID tag or identifier.

2. However, if an animal loses their RFID tag on the fairgrounds a new approved tag or identifier that is registered to the fairgrounds must be applied immediately.

The Agricultural Society is responsible for providing the replacement tag if an animal loses a tag on the fairgrounds. More information is available below regarding [purchase of tags](#).

3. Agricultural Societies will require a Premise Identification Number (PID#) to report a traceability event to PigTRACE. There are proposed regulations that, if approved, would mean Agricultural Societies will require a Premises Identification Number (PID#) report traceability events to other applicable agencies and/or be able to purchase approved tags. There is no cost to get a PID and it is a quick and easy process. [See below for information on registering for a PID#.](#)
4. **IMPORTANT:** These same Regulations apply if you rent/lease/loan your fairgrounds for any event or show that involves either cattle (dairy or beef), sheep, pigs or bison being on your premises.

What your Agricultural Society needs to do to be compliant

1. Ensure your fairground is registered for a PID#
2. Register your Agricultural Society with CCIA and/or PigTRACE
3. Purchase required approved tags for cattle (dairy and beef), sheep, bison and pigs
4. Ensure any animal on your fairgrounds that requires a tag has one
5. Record/report replacement tags
6. Record/report animal movements
7. Record/report animal deaths on fairgrounds

The information below is an overview of the traceability requirements. Please see the [Health Canada Act XV](#) for detailed information or contact your local CFIA office or your provincial association ([see Annex II](#)) for clarification. You can also review a one-page decision tree prepared by CFIA for agricultural societies in [Annex III](#). Please note: this document is a guideline only for federal regulations. Your province may have additional regulations and protocols. This guide does not apply to traceability in Quebec for cattle and sheep.

Special thanks to Vince and Bev Brennan for their hard work, research and dedication in preparing this document.

Below are the steps you CURRENTLY must take to remain compliant with CFIA traceability requirements.

REGISTER FOR A PREMISES IDENTIFICATION NUMBER

Each Agricultural Society that has the following animals: cattle (dairy and beef), sheep, pigs or bison on their fairgrounds must have a PID number. For example: ON123456 or BC123456.

If you do not already have a PID number, you must register and identify your premises (fairgrounds) with your provincial or territorial government. [Click here to visit their website.](#)

[British Columbia](#)

Telephone: 1-888-221-7141

[Alberta](#)

Telephone: toll-free within Alberta 310-FARM

[Saskatchewan](#)

Telephone: 1-866-457-2377

[Manitoba](#)

Telephone: 1-204-945-7684

[Ontario](#)

Telephone: 1-855-697-7743

[Quebec](#)

Telephone: 1-866-270-4319

[New Brunswick](#)

Telephone: 1-506-453-2109

[Nova Scotia](#)

Telephone: 1-800-279-0825

[Prince Edward Island](#)

Telephone: 1-866-PEI-FARM

[Newfoundland & Labrador](#)

Telephone: 1-709-637-2088

[Yukon](#)

Telephone: 1-867-667-3043

ASSOCIATION TIP

We recommend posting your PID# at livestock entry gates and on livestock buildings on your fairgrounds, as well as in your fair prize book, on your livestock entry forms and on your website.

NOTE: If your fairgrounds is divided by a public road, you may be required to have separate PID numbers for each section.

REGISTER YOUR ORGANIZATION WITH CCIA AND/OR PIGTRACE

Cattle, bison or sheep

If there will be cattle (dairy or beef), bison or sheep on your fairgrounds, contact:

Canadian Cattle Identification Agency

7646, 8 Street N.E. Calgary AB, T2E 8X4

Toll-Free: 1-877-909-2333 | Tel: 403-275-2083 | Fax: 403-275-1668

Email: info@canadaid.ca | Website: <http://www.canadaid.ca>

Call Centre Hours: The Call Centre hours of operation are 7 a.m. to 5 p.m. (MT) from Monday to Friday.

Pigs, farmed wild boar or pot-bellied pigs

If there will be pigs, including farmed wild boar or pot-bellied pigs on your fairgrounds, contact:

PigTRACE

1. Go to www.pigtrace.ca then select "Request a PigTrace Account" and complete the form **OR**
2. Contact PigTrace customer service at 1-866-300-1825, select option #4 **OR**
3. Contact your provincial pork organization (<http://pigtrace.ca/provincial-contacts/>)

ASSOCIATION TIP

If you don't have a PID#, PigTRACE, CCIA or the provincial government will assist you with getting one at no charge.

PURCHASE TAGS

Purchase RFID tags for any of the following livestock species that will be present in any capacity on your fairgrounds. Examples include: livestock shows, 4-H Achievement Days, petting zoos, animal displays and non-fair related activities on your premises.

Please advise your exhibitors of the type of tag you will have available at your fairgrounds so they will know which type of plier/tagger to bring with them in case their animal loses a tag. We recommend neither you, nor your volunteers, staff or anyone aside from the owner of the animal applies the tag for health, safety and liability reasons.

ASSOCIATION TIP

Please advise CCIA, CCWG, NLID, Bison Canada and PigTRACE that you are purchasing replacement tags for an Agricultural Society, fair or exhibition when you contact them in order to take advantage of preferred rates and smaller quantities.

We have secured these rates for the more commonly used tag brands (Allflex and Shearwell)

Beef Cattle

Type of Tag	RFID Tag (we recommend requesting Allflex tags)
Rate (in some cases may be a preferred rate for Agricultural Societies)	CCIA offers all approved beef tags through their webstore at regular prices (ranging from \$2.66 - \$3.80) or by calling client services. However, a special rate of \$2/tag is offered to fairs and exhibitions for certain brands (multiples of 5). Contact them by phone to access this promotion. Beef tags may be purchased at an approved "Animal Indicator Retailer" (i.e. local Feed Supplier) but you may be required to buy in larger quantities (i.e. 25). A list of retailers is available here .
Contact for Purchase	Canadian Cattle Identification Agency 7646, 8 Street N.E. Calgary AB, T2E 8X4 Toll-Free: 1-877-909-2333 Tel: 403-275-2083 Fax: 403-275-1668 Email: info@canadaid.ca Website: http://www.canadaid.ca

	Call Centre Hours: The Call Centre hours of operation are 7 a.m. to 5 p.m. (MT) from Monday to Friday.
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Dairy Cattle

Type of Tag	NLID approved dual tag set (RFID and visual panel tags bearing the same lifetime number)
Rate (in some cases may be a preferred rate for Agricultural Societies)	RFID Button Tag Set - \$6 / tag set or RFID XL Panel Tag Set - \$7.50 / tag set NOTE: If the RFID tag needs to be replaced, the matching management tag must be replaced as well so all tag numbers coincide. IMPORTANT: Owners that replace a lost NLID tag set with another NLID tag set must report the old and new tag numbers to the tracking database and NLID for cross referencing
Contact for Purchase	NLID 1-877-771-6543 or Fax: 1-519-756-3502 Email: order@nlid.org

ASSOCIATION TIP

If a Dairy animal loses their RFID tag, the dual RFID and Visual Panel Tag set must be replaced with a NLID Dairy dual tag set. If the Dairy dual tag set is not available, the RFID tag may be replaced with a Beef RFID tag. If a Beef RFID tag is used, the current visual panel tag would not be replaced.

Sheep

Type of Tag	Shearwell RFID Tag
Rate (in some cases may be a preferred rate for Agricultural Societies)	CCWG will provide packages of 5 tags to Agricultural Societies at a cost of \$2.05/tag plus shipping. Sheep tags may be purchased at an approved "Animal Indicator Retailer" (i.e. local Feed Supplier) but you may be required to buy in larger quantities (i.e. 10). A list of retailers is available here .
Contact for Purchase	Ontario and East CCWG Livestock Supplies & Equestrian Centre Carleton Place, ON – Email: stockmans@wool.ca Box 130, 142 Franktown Road, Carleton Place, ON K7C 3P3 613-257-2714 1-800-488-2714 (ON) Fax: 613-257-8896 CCWG Livestock Supplies Cookstown, ON - Email: ccwgck@wool.ca Box 1051, 3807 Hwy. #89, Cookstown, ON L0L 1L0 705-458-4800 1-866-458-4800 (ON) Fax: 705-458-0186

	<p>Manitoba and West CCWG Livestock Supplies Lethbridge, AB - Email: ccwglb@wool.ca 145 Broxburn Boulevard, Lethbridge County, AB T1J 4P4 403-327-3760 1-800-567-3693 (MB, SK, AB, BC) Fax: 403-380-6982</p>
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Bison

Type of Tag	Allflex RFID white tags
Rate (in some cases may be a preferred rate for Agricultural Societies)	Sold in lots of 10 for \$5.19 to \$7.19 per tag
Contact for Purchase	<p>Canadian Bison Association P.O. Box 3116 Regina SK S4P 3G7 306-522-4766 Fax: 306-522-4768 Email: cba1@sasktel.net</p> <p>Order form</p>

Pigs, farmed wild boar or pot-bellied pigs

Type of Tag	Allflex RFID small tags
Rate (in some cases may be a preferred rate for Agricultural Societies)	<p>Individual tags are \$2.33 per tag plus shipping.</p> <p>NOTE: Agricultural Societies must report the replacement tag number they provided to the owner to replace a tag that was lost on the fairgrounds within 7 days to PigTRACE.</p>
Contact for Purchase	<p>PigTRACE Login to your PigTrace account, or Contact program staff at 1-866-300-1825 or Email: pigtracevm@cpc-ccp.com</p>

IMPORTANT
For cattle and sheep tags/identifier within Quebec, recording and reporting requirements, contact:
Agri-Traçabilité Québec (ATQ)
Customer Service Toll-free number: 1 866 270-4319

COMPLIANCE DURING EVENTS

Must ensure that any animal on your fairgrounds that is required to have a CFIA approved tag or identifier has one.

We suggest Agricultural Societies implement a policy that an animal is not permitted to enter their premises/fairgrounds unless the animal has an intact CFIA or PigTRACE approved RFID tag or identifier.

ASSOCIATION TIP

We recommend neither you, nor your volunteers, staff or anyone aside from the owner of the animal applies the tag for health, safety and liability reasons. The owner will be responsible for providing the pliers/taggers and a means to restrain the animal for the same reasons.

Assessing a financial penalty to unidentified animals

According to correspondence received from the Federal Minister of Agriculture and Agri-Food, an Agricultural Society could create a policy whereby it could assess a financial penalty to the owner of a non-identified animal (i.e. missing a tag) that enters or is on their fairgrounds.

Admitted entry without a tag

If an animal without an approved tag or identifier is allowed to access your fairgrounds, the Agricultural Society must provide a new approved tag or identifier that is registered to the fairgrounds and it must be applied immediately.

Loses a tag on the grounds

If an Animal loses its RFID tag on the fairgrounds, the Agricultural Society must provide a new approved tag or identifier that is registered to the fairgrounds and it must be applied immediately.

We recommend that Agricultural Societies implement a policy that states if an animal loses its tag on the fairgrounds that it not be allowed to show until it is retagged.

NOTE: If a Dairy animal loses the “management - non RFID” tag – it does not have to be replaced. Only the RFID tag must be replaced if lost.

RECORD-KEEPING & REPORTING

ASSOCIATION TIP

There is a significant difference between **recording** and **reporting** requirements. A record is what you need to keep on file for a certain period of time, while a report needs to be submitted to the appropriate agencies.

RECORDING AND REPORTING FORMS

We have included samples of forms that you may use to record and report the information for each species of livestock. We have provided copies of the individual forms with this document. They are also available online.

Recording Replacement Tags – Bison, Cattle, Pigs, Sheep

What animals do I need to keep a record of replacement tags for?	All animals that receive a replacement tag on your grounds.
How long do I need to retain records?	At least two (2) years for cattle and bison and generally at least five (5) years for sheep and pigs
What information do my records need to include?	The records must contain the following information for any replacement tags provided to animals on the fairgrounds: a) the number of the new approved tag; and b) enough information about the origin of the animal to enable the origin to be traced, including, if it is known by that person, <ul style="list-style-type: none"> • the number of the approved tag that was previously applied to the animal • the name and address of the owner or person having the possession, care or control of the animal when it was brought to the site • the date when it was brought to the site, and • the license plate number or, if there is no license plate, other identification of the conveyance

Reporting Replacement Tags - Pigs

What animals do I need to report replacement tags?	Pigs
How do I submit the information?	Login to your PigTrace account, or Contact PigTRACE by fax or phone and they will input the information from the manifest for Agricultural Societies: 1-866-300-1825 Fax: 1-877-301-6710 (manifest sheets are available, but any format may be used)
What information do I need to submit?	As well as keeping a record, Agricultural Society must report the number on the replacement tag they provided to the owner to replace a tag that was provided on the fairgrounds within seven (7) days to PigTRACE. Required Information: <ul style="list-style-type: none"> • origin and destination locations - including PID#, Site name • date & time of departure and reception • license plate of vehicle or trailer (if tandem unit) • number of pigs • approved animal identification numbers (ear tags or tattoos) See Annex V for sample templates. We will provide forms, or you may also create your own form as long as it contains all the required information.

Record Animal Movement – Pigs, Sheep

Animal	How long do I need to retain records?	What information do my records need to include?
Sheep – over the age of 18 months	Generally, at least five (5) years for the movement of animals from the farm of origin to the fairground and back to the farm.	<ul style="list-style-type: none"> • the identification number on the approved tag • the date of departure and arrival for farm of origin and fairgrounds • the reason for movement • the name, address and PID#s of the origin and destination sites
Pigs	Generally, at least five (5) years for the movement of animals from the farm of origin to the fairground and back to the farm.	<p>The owner is required to complete and bring/send a manifest with their pigs recording departure from their premises and arrival at fairgrounds containing:</p> <ul style="list-style-type: none"> • origin and destination locations, including PID#s, site name • date & time of departure and arrival • license plate of vehicle or trailer (if tandem unit) • number of pigs • approved animal identification numbers (ear tags or tattoos) <p>The Agricultural Society is required to complete a manifest for departure from the fairgrounds and arrival at the destination site.</p>

Please note sample templates for record keeping are available in [Annex V](#). We will provide forms or you may also create your own form as long as it contains all the required information.

ASSOCIATION TIP

We suggest you make it a policy that the owner provide the Agricultural Society with a completed copy of the appropriate record keeping template or manifest for arrival at and departure from the fairgrounds to be collected by the Agricultural Society for their records.

Report Animal Movement - Pigs

What animals do I need to report animal movement?	Pigs, within seven (7) days of the movement
How do I submit the information?	Login to your PigTrace account, or Contact PigTRACE by fax or phone and they will input the information from the manifest for Agricultural Societies: 1-866-300-1825 Fax: 1-877-301-6710 (manifest sheets are available, but any format may be used)
What information do I need to submit?	Required Information: <ul style="list-style-type: none"> • origin and destination locations - including PID#s, Site name • date & time of departure and reception • license plate of vehicle or trailer (if tandem unit)

	<ul style="list-style-type: none"> • number of pigs • approved animal identification numbers (ear tags or tattoos) <p>See Annex V for sample templates. We will provide forms, or you may also create your own form as long as it contains all the required information.</p>
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NOTE: The Alberta Pork Swine Traceability System is a manifest-based system. The completed manifests must be sent to Alberta Pork, where the information is input into the Alberta Swine Movement database. Contact Alberta Pork for more information.

Record Animal Death on Grounds – Bison, Cattle, Pigs, Sheep

What animals' deaths do I need to keep a record of?	All animals that die on your grounds.	
How long do I need to retain records?	At least two (2) years	
What information do my records need to include (at a minimum)?	Cattle, bison and sheep <ul style="list-style-type: none"> • Animal identification number • Date animal died 	Pigs <ul style="list-style-type: none"> • PID# or address of your premises and destination site • Date and time pig carcass left your site
We suggest that the owner be responsible for disposing of the carcass because if the Agricultural Society disposes of the animal on their premises, they must report it to CCIA.		

Please note sample templates for record keeping are available in [Annex V](#). We will provide forms or you may also create your own form as long as it contains all the required information.

Report Animal Death on Grounds - Pigs

What animals do I need to report an animal's death?	Pigs, within seven (7) days of the death
How do I submit the information?	Login to your PigTrace account, or Contact PigTRACE by fax or phone and they will input the information from the manifest for Agricultural Societies: 1-866-300-1825 Fax: 1-877-301-6710 (manifest sheets are available, but any format may be used)
What information do I need to submit?	If a pig dies on a fairgrounds the Agricultural Society must create a manifest to accompany the movement of the pig carcass with the following information: <ul style="list-style-type: none"> • Premises identification number (PID #) or address of your site and destination site • Date and time pig carcass left your site • License plate of vehicle or trailer (if tandem unit) As well as keeping a record of the death, the Agricultural Society must report departure of pig carcass to PigTRACE within seven (7) days after the movement. <p>See Annex V for sample templates. We will provide forms, or you may also create your own form as long as it contains all the required information.</p>

DISCLAIMER: The objective of the national Livestock Identification and Traceability program is to provide accurate and up-to-date livestock identity, movement and location information to mitigate the impact of disease outbreaks, food safety issues and natural disasters. This document provides an overview of federal livestock identification and traceability requirements. Provincial and territorial requirements may also apply. The guidance in this document is not a substitute for the law. Therefore, it is important for regulated parties who use this guidance to apply it in accordance with and within the context of the applicable sections of Part XV (Animal Identification) of the Health of Animals Regulations. For additional information on the regulatory requirements and on Canada's Livestock Identification and Traceability Program, please visit the CFIA website: www.inspection.gc.ca/traceability.

Annex I: Common Terms

Approved Tag or Identifier

Refers to tags or identifiers approved under the livestock identification and traceability program and listed on the CFIA website.

Animals

means a bison, cattle (dairy or beef), pig or sheep.

CCIA

Canadian Cattle Identification Association

CCWG

Canadian Co-operative Wool Growers

CFIA

Canadian Food Inspection Agency

Farm

means land, and all buildings and other structures on that land, that is used under one management for breeding or raising animals, but does not include an artificial insemination unit.

Herd mark

Identification number unique to a site that may be borne by a group of pigs originating from that site.

NLID

National Livestock Identification for Dairy

PID#

The identification of premises consists of providing information about a specific location (i.e. contact information, location, type of agricultural and agri-food operation on the site, and animal species kept). Once the information has been received and validated by the provincial or territorial government where the premises is located, a unique identification number is provided for this specific location. This premises identification number is used when purchasing tags, recording or reporting application of replacement tags, or recording or reporting the receipt or departure of animals from this premises.

Premises

A premises is any location an animal may be located, such as a farm, fairground, auction mart, etc.

Recording

means maintaining required information for the specified period of time in a format that can be provided to a CFIA Inspector upon request.

Reporting

means providing set information to a responsible administrator (i.e. Canadian Cattle Identification Agency, Canadian Pork Council (PigTRACE) or Agri-Traçabilité Québec).

RFID

Radio Frequency Identification Technology

Site

A site is any location an animal may be located, such as a farm, fairground, auction mart, etc.

Annex II: List of Provincial Associations

British Columbia Association of Agricultural Fairs & Exhibitions

www.bcfairs.ca

Email: jbsaw@bcfairs.ca

Alberta Association of Agricultural Societies

www.albertaagsocieties.ca

Email: info@albertaagsocieties.ca

Saskatchewan Association of Agricultural Societies & Exhibitions

www.saase.ca

Email: gduck.saase@sasktel.net

Manitoba Association of Agricultural Societies

www.mbagsocieties.ca

Email: M.E.Baskerville@gmail.com

Ontario Association of Agricultural Societies

www.ontarioagsocieties.com

Email: manager@oaasfairs.com

Association des expositions agricoles du Québec

www.expoduquebec.com

Email: info@expoduquebec.com

New Brunswick Fairs and Exhibitions Association

www.nbfairs.ca

Email: mvokey@frex.ca

Exhibitions Association of Nova Scotia

www.nsexhibitions.com

Email: dlogie75@gmail.com

Prince Edward Island Association of Exhibitions

www.peiae.ca

Email: peiexhibitions@gov.pe.ca

Canadian Association of Fairs and Exhibitions

www.canadian-fairs.ca

Email: info@canadian-fairs.ca

Annex III: CFIA Decision Tree

CURRENT Requirements for fairgrounds, exhibition halls, rodeos

2019-04-09

Livestock Identification and Traceability Program

Please note new regulations are currently being drafted. For the most up-to-date information, please visit the CFIA website (www.inspection.gc.ca/traceability).

Cattle - bison – sheep					
Have you received an animal that was not bearing an approved tag? or Have any animal or its carcass lost its approved tag while at the Fair/Exhibition/Rodeo site?	No	Move to next question.			
	Yes	<table border="1"> <tr> <td>Identification requirements</td> <td>You are responsible to ensure the animal is bearing its approved tag at all times while on your site and must apply an approved tag to the animal immediately upon the arrival of the animal at the site. The operator of the fairground may arrange that the owner of the animal not bearing an approved tag immediately identifies it. Approved tags may be purchased through authorized dealers and must have been issued to your site, not to the animal's farm.</td> </tr> <tr> <td>Record keeping requirements</td> <td> <ul style="list-style-type: none"> ✓ The number of the approved tag you've applied. ✓ Enough information about the origin of the animal (or its carcass) to enable the origin to be traced. These records must be kept for a minimum of 2 years. </td> </tr> </table>	Identification requirements	You are responsible to ensure the animal is bearing its approved tag at all times while on your site and must apply an approved tag to the animal immediately upon the arrival of the animal at the site. The operator of the fairground may arrange that the owner of the animal not bearing an approved tag immediately identifies it. Approved tags may be purchased through authorized dealers and must have been issued to your site, not to the animal's farm.	Record keeping requirements
Identification requirements	You are responsible to ensure the animal is bearing its approved tag at all times while on your site and must apply an approved tag to the animal immediately upon the arrival of the animal at the site. The operator of the fairground may arrange that the owner of the animal not bearing an approved tag immediately identifies it. Approved tags may be purchased through authorized dealers and must have been issued to your site, not to the animal's farm.				
Record keeping requirements	<ul style="list-style-type: none"> ✓ The number of the approved tag you've applied. ✓ Enough information about the origin of the animal (or its carcass) to enable the origin to be traced. These records must be kept for a minimum of 2 years.				
Will sheep 18 months of age or older leave your Fair/Exhibition/Rodeo site for a destination other than an abattoir.	No	Move to next question.			
	Yes	<table border="1"> <tr> <td>Record keeping requirements</td> <td> <ul style="list-style-type: none"> ✓ The number of the approved tag. ✓ The reason and date of departure. ✓ The contact information (name and address) of destination site. These records must be kept for a minimum of 5 years. </td> </tr> </table>	Record keeping requirements	<ul style="list-style-type: none"> ✓ The number of the approved tag. ✓ The reason and date of departure. ✓ The contact information (name and address) of destination site. These records must be kept for a minimum of 5 years.	
Record keeping requirements	<ul style="list-style-type: none"> ✓ The number of the approved tag. ✓ The reason and date of departure. ✓ The contact information (name and address) of destination site. These records must be kept for a minimum of 5 years.				
Have any animal died while at the Fair/Exhibition/Rodeo?	No	Move to next question.			
	Yes	<table border="1"> <tr> <td>Record keeping requirements</td> <td> <ul style="list-style-type: none"> ✓ The death of the animal. ✓ Its approved tag number. These records must be kept for a minimum of 2 years. </td> </tr> </table>	Record keeping requirements	<ul style="list-style-type: none"> ✓ The death of the animal. ✓ Its approved tag number. These records must be kept for a minimum of 2 years.	
Record keeping requirements	<ul style="list-style-type: none"> ✓ The death of the animal. ✓ Its approved tag number. These records must be kept for a minimum of 2 years.				
Will you be disposing of the carcass of a dead animal at your Fair/Exhibition/Rodeo site?	No	Move to next question.			
	Yes	<table border="1"> <tr> <td>Movement reporting requirements</td> <td>You must report the approved tag number of any carcass being disposed of at your site.</td> </tr> </table>	Movement reporting requirements	You must report the approved tag number of any carcass being disposed of at your site.	
Movement reporting requirements	You must report the approved tag number of any carcass being disposed of at your site.				
Where do I submit information? Who are the responsible administrators?	Canadian Cattle Identification Agency (CCIA) by visiting the Canadian Livestock Tracking System at www.clia.livestockid.ca or Agri-Traçabilité Québec (ATQ)				

CURRENT Requirements for fairgrounds, exhibition halls, rodeos

2019-04-09

Livestock Identification and Traceability Program

Pigs and Farmed Wild Boars

Have you received any pig or farmed wild boars?	No	You're done.	
	Yes	Movement reporting requirements	Reception <ul style="list-style-type: none"> ✓ The locations* of your site and of the last site where pigs were kept before arriving at your site. ✓ The date and time that pigs arrived at your site. ✓ The number of pigs and pig carcasses that arrived at your site. ✓ The license plate number of the conveyance that transported them. This shall be reported within 7 days of receiving pigs.
			Departure <ul style="list-style-type: none"> ✓ The locations* of your site and of the destination site. ✓ The date and time that pigs left your site. ✓ The number of pigs loaded into the conveyance. ✓ The license plate number of the conveyance. This shall be reported within 7 days of pigs leaving your site.
		Record keeping	Same information as required to be reported. These records must be kept for a minimum of 5 years.
Have you received an animal that was not bearing an approved tag? or Have any animal lost its approved tag while at the Fair/Exhibition/Rodeo?	No	Move to next question.	
	Yes	Identification requirements	You are responsible to ensure the animal is bearing its approved tag at all times while on your site and must apply an approved tag to the animal immediately upon the arrival of the animal at the site. The operator of the fairground may arrange that the owner of the animal not bearing an approved tag immediately identifies it. Approved tags may be purchased through authorized dealers and must have been issued to your site, not to the animal's farm.
		Movement reporting	In addition to the movement information listed in the "Movement reporting requirement" section above, you must also report the number on this approved tag within 7 days of departure.
		Record keeping	<ul style="list-style-type: none"> ✓ Same information as required to be reported (to be kept 5 years). ✓ Approved tag number + enough information about the animal to enable the origin to be traced (2 years).
Have any animal died while at the Fair/Exhibition/Rodeo?	No	Move to next question.	
	Yes	Record keeping	<ul style="list-style-type: none"> ✓ The death of the animal. ✓ Its approved tag number. These records must be kept for a minimum of 2 years.
Will you be sending carcasses of dead animals for offsite disposal?	No	Move to next question.	
	Yes	Document to accompany carcasses	<ul style="list-style-type: none"> ✓ The locations* of your site and of the destination site. ✓ The date and time the pig carcasses left your site. ✓ The license plate number of the conveyance. This info shall be in a form that can be immediately read by an inspector
		Movement reporting	<ul style="list-style-type: none"> ✓ The location* of your site and the name of the operator of the destination site or its location*. ✓ The date that pig carcasses left your site.
		Record keeping	Same information as required to be reported. These records must be kept for a minimum of 5 years.
Where do I submit information?	Canadian Pork Council (CPC - who is the responsible administrator) by visiting PigTrace at www.pigtrace.traceability.ca/login		

* Location means either the "Premises ID Number" or the "Stakeholder Number" linked to the premises or the premises' address.

Annex IV: Resources

- Health Canada Act XV: [https://laws-lois.justice.gc.ca/eng/regulations/C.R.C., c. 296/page-20.html#h-107](https://laws-lois.justice.gc.ca/eng/regulations/C.R.C.,_c._296/page-20.html#h-107)
- Approved animal indicator retailers: <http://www.inspection.gc.ca/animals/terrestrial-animals/traceability/premises-identification/eng/1495127375452/1495127376419>
- Bison tag order form: www.canadianbison.ca/application/files/2514/8778/3222/TAGORDERFORM.Feb32016.pdf
- Full brochure for fairs and exhibitions: http://inspection.gc.ca/DAM/DAM-animals-animaux/WORKAREA/DAM-animals-animaux/text-texte/terr_anima_trace_reg_description_intermediate_1399043127151_eng.pdf

Annex V: Sample Templates

PigTrace Swine Movement Report

Report to PigTrace within 7 days after movement:

Web login at www.pigtrace.ca

Fax at 1-877-301-6710,

E-mail at pigtracevm@cpc-ccp.com

Phone message to 1-866-300-1825 (ext 2)



SECTION 1: Origin

Site Name:	
Premises ID #:	
Date of Departure:	
Time of Departure:	

SECTION 2: Transportation Information

Transporter Name:	
Trailer License #:	
Prov/State of License Plate:	

SECTION 3: Destination

Site Name:	
Premises ID #:	
Date of Arrival:	
Time of Arrival:	

<i>Herdmark or 15-digit Ear Tag #</i>	<i>Shipper's Count</i>						<i>Receiver's Count</i>
	<i>Hogs</i>	<i>Sows</i>	<i>Boars</i>	<i>SEWs</i>	<i>Feeders</i>	<i>Deads</i>	
TOTALS							

Reported by (*please print name*) _____

Phone Number _____

REPLACEMENT TAG RECORD - PIGS

NAME/ADDRESS OF ORGANIZATION _____

PREMISE IDENTIFICATION NUMBER _____

***NOTE: Records must be kept for a minimum of five years. A copy of manifest should be kept on file as well.**

TAG NUMBER APPLIED	DATE TAG APPLIED YYYY/MM/DD	NAME OF ANIMAL OWNER	FARM ADDRESS	FARM CONTACT INFORMATION
			PID#	EMAIL AND/OR PHONE NUMBER
PREVIOUS TAG NUMBER (IF KNOWN)				
1				
2				
3				
4				
5				

SAMPLE

REPLACEMENT TAG RECORD - Ruminants (Cattle, Sheep, Bison)

NAME/ADDRESS OF FAIRGROUND _____

PREMISE IDENTIFICATION NUMBER _____

***NOTE: Records must be kept for a minimum of two years.**

TAG NUMBER APPLIED	SPECIES (Cattle, Bison, Sheep)	NAME OF ANIMAL OWNER	FARM ADDRESS	FARM CONTACT INFORMATION
PREVIOUS TAG NUMBER (IF KNOWN)	DATE TAG APPLIED		PID#	EMAIL AND/OR PHONE NUMBER
1				
2				
3				
4				
5				

SAMPLE

ANIMAL MOVEMENT REPORT - PIGS (Manifest) *NOTE: Records must be kept for a minimum of five years.

NAME/ADDRESS OF FARM OF ORIGIN: _____

PID# : _____

NAME/ADDRESS OF FAIR: _____

PID# : _____

TRIP: FROM FARM TO FAIR circle YES or NO FROM FAIR TO FARM circle YES or NO

	TAG NUMBER	LICENCE PLATE	LOCATION (Farm or Fair)	TIME & DATE OF DEPARTURE	LOCATION (Farm OR Fair)	TIME & DATE OF ARRIVAL
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

- NUMBER OF PIGS

ANIMAL MOVEMENT RECORD - SHEEP (over the age of 18 months)* Records must be kept for a minimum of five years.

NAME/ADDRESS OF FARM OF ORIGIN _____

PID# _____

NAME/ADDRESS OF FAIR _____

PID# _____

	TAG NUMBER	REASON FOR MOVEMENT	LOCATION (Farm or Fair)	TIME & DATE OF DEPARTURE	LOCATION (Farm OR Fair)	TIME & DATE OF ARRIVAL
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

ANIMAL CARCASS MANIFEST - PIG DEATH

*NOTE: Records must be kept for a minimum of five years.

NAME/ADDRESS OF FAIR _____

PID# _____

IMPORTANT : Copy of this Manifest must accompany the pig carcass as well as retained by Agricultural Society.

	TAG NUMBER	DATE OF DEATH	LICENSE PLATE #	TIME & DATE OF DEPARTURE	DESTINATION OPERATOR NAME, ADDRESS <u>OR</u> PID#
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

ANIMAL DEATH RECORD - Cattle, Bison, Sheep

*NOTE: Records must be kept for a minimum of two years.

NAME/ADDRESS OF FAIR _____

PID# _____

IMPORTANT: If you are disposing of the carcass on your property, it must be reported to CCIA

	SPECIES (Cattle, Bison, Sheep)	TAG NUMBER	DATE OF DEATH	OWNER NAME, ADDRESS <u>OR</u> PID#
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Traceability Responsibilities for Owners and Exhibitors showing or displaying their livestock on Fairgrounds

Please be advised that any person that exhibits or displays any of the following Livestock – cattle, sheep, pigs (including farmed wild boar or pot-bellied pigs), or bison on a Canadian fairground must abide by the following Traceability Requirements:

- A) The Health of Animals Act XV requires that every person who owns or has the possession, care or control of any of the following species of animals (cattle, sheep, pigs or bison) is responsible to ensure that **the animal is identified by an approved tag or identifier before it is removed from a site.** (i.e. from home farm or fairgrounds)
- B) Agricultural Societies are required to ensure that all the livestock mentioned above **must have an approved RFID tag or identifier at all times while on their Fairgrounds.**

Therefore, we are implementing the following policies:

- 1) **We will not allow access to our fairgrounds for any of the listed livestock (cattle, sheep, pigs and bison) unless they have an undamaged, intact approved RFID tag or identifier.**
This includes any listed livestock being shown in Livestock Shows, 4-H Programs, petting zoo, family farm or other educational animal displays.
- 2) **It is your responsibility to ensure that all tags on your animals are not damaged and applied properly prior to leaving your property and prior to unloading your animals once you arrive on the fairgrounds.**
- 3) **If an animal loses a tag while on our fairgrounds, you must immediately notify the Agricultural Society and retag it with an approved RFID tag or identifier that has been provided by our Agricultural Society.**

IMPORTANT: re Dairy Animals - If you are provided with replacement NLID tags – the Owner is responsible for notifying the appropriate agency with the numbers.

- 4) **Animals that have lost a tag may not be allowed to show unless it has been retagged.**
- 5) **It is strongly recommended that Owners or Exhibitors and NOT Agricultural Society volunteers or staff apply the replacement tag due to safety, health and liability issues.**

NOTE: Owners are required to bring their own taggers/pliers to apply replacement tags and equipment to restrain the animal, if required.

IMPORTANT: Owner should contact the Agricultural Society to find out what type of tags will be provided so they can ensure they have the appropriate tagger/plier, if required.

Updates

v2 - July 22, 2019

Page 10 under Record Animal Movement – Pigs, Sheep

- **Change** “*Sheep*” to “*Sheep – over the age of 18 months*”

v3- August 28, 2019

Page 6 under Dairy Cattle

- **Change** -“*Ultraflex NLID set of RFID and management tags*” to “*NLID approved dual tag set (RFID and visual panel tags bearing the same lifetime number)*”
- **Remove** – “*Depends on how many you are purchasing, but you can purchase individual sets.*”
- **Change** – “**IMPORTANT:** *Owner must report the old and new tag numbers to the tracking database and NLID for cross referencing*” to “**IMPORTANT:** *Owners that replace a lost NLID tag set with another NLID tag set must report the old and new tag numbers to the tracking database and NLID for cross referencing.*”
- **Remove** - “*The national and provincial associations are currently in discussions with the dairy industry to negotiate the best system for Agricultural Societies*”.
- **Remove** – “*NOTE: You may purchase tags using the online forms – you will have to create an HAC web account first. Be sure to specify the quantity when you order.*”
- **Change** – “ **ASSOCIATION TIP** *Beef RFID tags are technically allowed to replace a missing dairy RFID tag but this practice is discouraged by NLID. If a Beef NLID tag is used, the current management tag would not be replaced* ” to “**ASSOCIATION TIP** *If a Dairy animal loses their RFID tag, the dual RFID and Visual Panel Tag set must be replaced with a NLID Dairy dual tag set. If the Dairy dual tag set is not available, the RFID tag may be replaced with a Beef RFID tag. If a Beef RFID tag is used, the current visual panel tag would not be replaced*”.